Bioconductor Community Advisory Board (CAB) Minutes

09th July 2020

Attending: Lori, Kozo, Matthew, Aedin, Leonardo, Yagoub,
Guest Attendee: Levi Waldron (TAB member)
Apologies: Saskia, Johannes, Susan, Benilton

Summary: Update on community events planned for the remainder of 2020, discussed topics for potential CZI EOSS application to support community building activities and progress on developing a statement in support of Black Lives Matter campaign.

Schedule
:00 - :05: Welcome!

:05 - :15: Review minutes from previous meeting and actions Items:
> **Completed**
> - Post on CAB email info (cab@bioconductor.org) to CAB Bioconductor webpage
> - Contact Laurent to get Carpentries training course link
> - Voting for Bioconductor awards
> - Added June minutes to CAB Bioconductor webpage
> **Action Items:**
>   - Working group on developing a project-wide Code of Conduct. Meeting scheduled for 23rd July. Communication via locked slack channel (members: Sakia, Leo, Yagoub, Aedin, Matt, Levi Waldron, Stephanie Hicks, Laurent Gatto, Martin Morgan).
>   - Request to review Bioc2020 CoC (posted on BioC 2020 website).
>   - Yagoub has enlisted a number of us to present virtual seminars in Africa through H3ABioNet
>   - CAB will have 1 hour Wednesday morning during BioC 2020 meeting. Present CAB, it's goals /working groups prior to BioC 2020 awards
>   - Slides in CAB folder. Focus on Community survey results along with intro to CAB
>   - Create slide to introduce CAB members (with photos/affiliations)

> **Ongoing**
> - Revisit committees and working groups after further discussion of activities.
> - Form a working group on Inclusion and Diversity
> - Form an Education working group to work with Carpentries trainers etc.
> - List of Current/Potential Funding applications (should be regular CAB agenda item)
>   NSF, CZI Essential Open Source Software for Science (EOSS), CS&S event

fund

:15 - :25: Bioconductor TAB & BioC Events update
Previously approved [TAB minutes](#) (May meeting)
Summary from most recent TAB meeting (Levi)
- New board members (Michael Love, Shila Ghanzanfar, Hector Corrada Bravo), others have been reconfirmed (Aedin Culhane, Robert Gentleman). Have a process for rotating people off the TAB and an annual round of new nominations.
- CAB funding proposal to Bioconductor Foundation of North America. Need to work out a procedure for this (annual budget and one off requests, easy and transparent)
- Improved voting procedure
- Have a shared governance document (1 rather than 2, with common areas and specific sections relevant to each board that defines the key roles of each)
- How to organise communication between CAB and TAB
- Joint slack channel(s)? CAB has a public and a private channel.
- Doodle poll to schedule a combined meeting for Aug/Sept

[BioC 2020](#)
- Good registration numbers
- CAB will have a slot to present on Wed morning 8am - 9 am EST
- Erica will order the physical awards

[BioC Asia 2020](#) - going ahead as a virtual event. May switch dates from 17-18 to 15-16 October to avoid the weekend (originally chosen to suit local students in Beijing where the event was to be held in person)

BioC Europe 2020 - December 9-11, to also go ahead as a virtual event

CDSB
- Held an introduction to R and Bioconductor session on July 6th in Spanish https://www.redmexicanadebioinformatica.org/introduccion-a-r-rstudio-y-bioconductor-para-expandir-tu-horizonte-bioinformatico/ (CDSB is a node of the Mexican Bioinformatics Network RMB which is our financial equivalent of the Bioconductor Foundation of North America). We have edited the video and posted it at https://www.youtube.com/channel/UCHCdYfAXVzJIUkMoMSGiZMw. It will be linked to from the BioC website after BioC2020 with Kayla Interdonato's help.
- 2020 workshops: will be two in the end (genome annotation; RStudio projects + scRNA-seq with BioC) have finalized the selection of scholarship awardees & teaching assistants, registration is higher than expected and we have a waiting list now (registration is a three step procedure: express interest, get approved, then pay). Limiting to 50 people per workshop, approx $89 USD ($2000 MXN, $1500 MXN for students). We chose that size to balance having more students than normal while ensuring that there are opportunities to ask questions and get to know each other.

:25 - :45 Activities to potentially fund through CZI
- Have assembled some relevant docs CZI EOSS google drive folder. Add your ideas if you could do with some $$$ to support particular community building activities / initiatives. Some things discussed at previous meetings here. Focus on helping new users and new developers get started.
- Should we submit a proposal in the open round (due 4th August) or hold over until the next one?
  - Website
  - Bioconductor meetup training/support/organization

:45 - :60 Bioconductor Statement on Racial Diversity (Inclusivity and Empowerment) in support of the Black Lives Matter campaign. Aedin has led the development of this document, with input from Saskia, Leo, Benilton, Daniel Bunis and others. Current draft is on the "statement of inclusivity" Google Doc.

Feedback most welcome. Next steps?
- Have combined meeting to get everyone on the same page